



Vermont State University

Vermont State University
Financial & Registration Services
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2023-2024 Student Non-filer Form for Independent Student/Spouse

The U.S. Department of Education and/or Vermont State University selected your application for "Verification". One of the items the central processor selected to verify on your application is filing status. The law says we have the right to ask for this information. If there are differences between your application and this statement, we will send corrections electronically to the U.S. Department of Education. If corrections are made, you will then receive an updated Student Aid Report (SAR) from the Central Processor (CPS). This may result in an adjustment to your estimated financial aid. Financial Aid payments will not be posted to your Student Account until all verification requirements have been met and the necessary corrections have been made.

What you should do:

- 1. The instructions and certifications below apply to the student and spouse, if the student is married. Complete this form if the student and/or spouse have not filed, will not file and are not required to file a 2021 income tax return with the IRS.
2. Submit an IRS Verification of Non-filing letter dated on or after October 1, 2022 for each student and/or spouse non-filer, that indicates a 2021 IRS income tax return was not filed with the IRS.
3. Send this completed form and the IRS Verification of Non-filing letter(s) to the address above.
4. We may need information on other verifiable items. Please check your 2023-2024 Financial Aid Document Status on the Portal and submit all other requested items.
5. If you have any questions, please call our office at (802) 468-6070.
6. An incomplete form will be returned to you, which will delay your financial aid.

Student Name Student ID No.
Date of Birth Spouse Name

Check here if the student was not employed and had no income earned from work for 2021.

Check here if the student's spouse was not employed and had no income from work for 2021.

Check here if the student and/or spouse were employed in 2021 and have listed below the names of all employers, the amount earned from each employer in 2021, and whether an IRS W2 form is provided. Submit copies of all 2021 W2 forms issued to the student and/or spouse by their employers. List every employer even if the employer did not issue an IRS W2 form.

I have submitted form 4506-T to the IRS, checking box 7, requesting an IRS Verification of Non-Filing letter for each myself and/or spouse. I will submit it to Vermont State University when I receive it, usually within 10-15 business days. I understand this is REQUIRED of all Independent student non-filers and/or their spouse if also a non-filer.

Student Non-filer Statement

Table with 3 columns: Student 2021 Employer(s) Name, Student 2021 Amount Earned, IRS W2 provided? Includes a row for Total Amount of Income Earned from Work.

Spouse Non-Filer Statement - Complete only if you are married

Table with 3 columns: Spouse 2021 Employer(s) Name, Spouse 2021 Amount Earned, IRS W2 provided? Includes a row for Total Amount of Income Earned from Work.

Certifications and Signatures

Each person signing below certifies that all the information reported is complete and correct.

Warning: If you purposely give false or misleading information on this form, you may be fined, be sentenced to jail or both.

Student's Signature (Required): Date:

Spouse's Signature (Optional): Date: