



FIRE

- Activate the nearest fire alarm and call 911.
- If possible, close doors and windows on your way out.
- Evacuate the building following the posted evacuation route.
- Stay calm. Keep class or group together.
- Do not re-enter the building unless told to do so by emergency personnel.



POWER OUTAGE

- Remain calm.
- If visibility is impaired by low light, wait for direction from staff. Emergency lights will come on automatically.
- Report outage and any related hazards to Public Safety (x1292).
- If necessary to evacuate the building, wait until it is safe to do so.
- Provide assistance to disabled individuals.



MEDICAL EMERGENCY

- Identify the problem.
- Secure the area.
- Ensure the safety of the victim, but do not move him or her.
- Call 911 and then Public Safety (x1292).
- Stay with the victim. Keep him or her warm and calm.



HAZARDOUS MATERIALS

- Determine if a hazardous spill or exposure has occurred. Where unidentified substances or vapors are involved, assume they are toxic and hazardous until determined otherwise.
- Secure and evacuate the affected area. Do not risk contact or further exposure to yourself.
- If possible, turn off gas and other sources of ignition before leaving the room.
- If there is an emergency or dangerous situation, call 911.
- Call Public Safety (x1292) immediately, and report nature and location of the material and any medical emergencies or concerns.
- Remain in the vicinity to provide information to first responders.

**EMERGENCY
911**

**PUBLIC SAFETY
1292**

Emergency Maintenance:
Weekday x1264
Evenings/Weekends x1292

Health Services
x1270

Dean of Students
x1212



EVACUATION

- Walk, don't run, to the nearest exit shown on posted evacuation maps.
- Quickly check rooms adjacent to your room and coordinate assistance if necessary. Assist individuals with disabilities in exiting the building and locating designated safe areas.
- Do NOT use elevators!
- Use posted evacuation route and move to designated assembly areas.
- Stay near the floor if air appears toxic. Be alert for hazards, move quickly and quietly.
- Remain calm. Stay with your class or group until further instructions are received.
- If possible, designated Fire Wardens will check bathrooms, elevators, basement, and other common areas.



ACTIVE SHOOTER

- If you know location of assailant, consider escaping if a safe route is available.
- Immediately seek protection.
- Secure area by locking or barricading door using whatever means available.
- Stay behind solid objects away from door.
- Minimize noise that may draw attention to your location - turn off lights, computers, and radios. Put cell phones on vibrate.
- Obey law enforcement's direction.



SUSPICIOUS OBJECT

- Do not touch or disturb any suspicious object.
- Call 911 and Public Safety (x1292).
- Notify nearby Vermont Tech staff.
- Evacuate the area.



DISRUPTIVE PERSONS

- Do not try to engage any violent person. Your brain is your best weapon. Be smart.
- Isolate the area and call the police (911) or Public Safety (x1292) for assistance.
- Protect yourself and remain calm.
- Observe reasonable requests but do not volunteer any information.