Vermont State University

Office of Admissions
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Randolph Center, Vermont 05061

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Welcome to the Vermont State University Paramedicine Program!

On behalf of the faculty and staff, I would like to congratulate you on taking this step to increase your knowledge and skills, making the communities you serve safer, and increasing your leadership skills. Becoming a paramedic is an incredible journey, we are grateful that you chose to learn with us.

I would like to share some vital information before classes begin, to help you get organized and ready. As a student at VTSU, you must complete all of the requirements for enrollment and graduation. Please complete all of these items prior to the start of the semester, and contact me at Inge.Luce@VermontState.edu if you have any questions:

Visit the ACCEPTED STUDENTS page at https://vermontstate.edu/admission/next-steps/

- ☐ Log in to the Application Status page, using the credentials you created for the application
  - o Accept your decision offer
    - ▪ Submit your DEPOSIT
    - ▪ Ensure your APPLICATION CHECKLIST ITEMS are complete
  - o Follow the instructions to activate your STUDENT PORTAL ACCOUNT
    - ▪ Download and/or set up your Duo Mobile authentication. You will need this in class to access Canvas. We recommend downloading the app to your phone.
  - o FINANCIAL AID (including State and Federal Grants and Scholarships)
    - ▪ Complete your FAFSA (VTSU is 003698)
    - ▪ Complete your VSAC application
    - ▪ Complete your TRIO application
  - o Complete and return your HEALTH FORM (located under Accepted Students)
    - ▪ Submit all 4 pages to the college under the application checklist
    - ▪ Submit al 4 pages to the program via CastleBranch
    - ▪ Keep a copy for your records
  - o Submit a passport quality photo for your STUDENT ID CARD
  - o Register your vehicle for a PARKING PERMIT
  - o Complete your REGISTRATION QUESTIONAIRE
  - o Complete VERMONT STATE 101 online orientation

Complete these program specific requirements:

- ☐ **Laptop computer**
  - o Incoming paramedic students must have a personal laptop with privacy screen in class. See the IT information at www.vermontstate.edu/next-steps for specifications.
    - ▪ Our program requires you to have a laptop computer that is <u>NOT a Chromebook, older MacBook, or a tablet/iPad</u>. These are not compatible with our testing software.
    - ▪ It must also have <u>a webcam and a microphone</u>.
  - o Bring your laptop to class with you every week.
- ☐ **Uniforms**
  - o All items can be purchased through Green Mountain Embroidery in Colchester, VT.
    - ▪ Email info@greenmountainembroidery.com
    - ▪ You will need a student POLO SHIRT for clinical and field rotations
    - ▪ You may wear the polo or a T-SHIRT to class/lab on Thursdays
    - ▪ You may choose to purchase other items like a Job Shirt, Hat, Vest, etc.
  - o For lab, clinical, and field time your uniform also includes:
    - ▪ EMS pants, shoes/boots, trauma shears, stethoscope, pen light, pen, paper
- ☐ **Textbooks and required computer programs**
  - o CastleBranch is a student clinical clearance data warehouse. Start the process of clearance early.
    - ▪ Visit https://discover.castlebranch.com/ and Select PLACE ORDER, the Package ID is: VE59
    - ▪ Complete all required steps and upload all required information
  - o Books are sold as a package through the bookstore https://vermontstate.ecampus.com/
    - ▪ The fall package includes your full FISDAP access for the entire program.
    - ▪ If you obtain the books from another source, you will be required to purchase the WHOLE SHEBANG FISDAP access though Jones and Bartlett if it does not come with your book.
- ☐ **Location information for Class/Lab**
  - o Your lecture classes (didactic/lecture) are 100% online and asynchronous.
  - o Labs are on Thursdays, 0800-1700. You are registered for the Bennington or the Williston campus.
    - ▪ Bennington: 105 Union Street, Bennington
    - ▪ Williston: 700 Lawrence Place, Williston

Congratulations again,

Inge Luce, MSN/ED, RN-C, Paramedic (she/her)
Associate Professor of Nursing Paramedic Program Director | Inge.Luce@VermontState.edu